



SOCIETY OF TRUST & ESTATE PRACTITIONERS

NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE SOCIETY WILL BE HELD AT 77A BOAT QUAY ON 25 JUNE 2007 AT 5.30PM.

AGENDA

To receive, consider and, if thought fit, to adopt the following:

1. ADOPTION OF MINUTES OF THE LAST AGM
That the Minutes of the Annual General Meeting held on 3rd July 2006 (attached hereto) be accepted by members of the Society.
2. REGISTERED OFFICE
That the registered office of the Society be situated at 77A Boat Quay Singapore 049865.
3. FINANCIAL STATUS OF SOCIETY
 - a. Presentation and approval of the accounts for the period 1 April 2005-31 March 2006
 - b. Presentation and approval of the accounts for the period 1 April 2006-31 March 2007
4. APPOINTMENT OF OFFICE BEARERS
That office bearers of the Society be appointed for the forthcoming one-year period from the date of this AGM.
5. REAPPOINTMENT OF AUDITORS
That Rama & Co be re-appointed as auditors of the Society for a further 1-year term.
6. UPDATE ON PAST AND UPCOMING ACTIVITIES OF THE SINGAPORE BRANCH
7. ANY OTHER BUSINESS

Should any member have any other matters to be raised, please notify the Secretariat no later than 6pm on 18 June 2007 so that the matter can be circulated to members in sufficient time prior to the AGM.

Refreshments will be served after the AGM. **To facilitate the catering and seating arrangements, we would greatly appreciate it if you could complete the Reply Form below and return it via fax (65572751), normal mail (STEP Secretariat, 77A Boat Quay, Singapore 049865) or email secretariat@step.org.sg.**

DATED THIS 1ST DAY OF JUNE 2007

Gurbachan Singh
Secretary
Society of Trust & Estate Practitioners

REPLY FORM (please reply by 21 June 2007)

I will / will not* be attending the Annual General Meeting on 25 June 2007. **delete as applicable*

Name: _____ Membership Number: _____

Email: _____ Tel: _____ Fax: _____

Mailing Address: _____