



SOCIETY OF TRUST & ESTATE PRACTITIONERS (SINGAPORE CHAPTER)

NOTICE IS HEREBY GIVEN THAT AN EXTRAORDINARY GENERAL MEETING OF THE SOCIETY WILL BE HELD AT SUPREME COURT AUDITORIUM, LEVEL B2, SUPREME COURT BUILDING ON 29 JULY 2008 AT 7.00PM.

AGENDA

At the recent Annual General Meeting held on 30 June 08, there was an insufficient quorum to approve various amendments to the Constitution tabled in the Agenda. Pursuant to clause 7.9, Constitutional amendments require a quorum of 25% of voting membership present or 30 voting members, whichever is the lesser, rather than members present after the one-half hour adjournment (which is the quorum for ordinary matters). On 30 June 08, there were insufficient members to have a quorum to amend the Constitution but there was a quorum for ordinary matters.

Accordingly, it is necessary to convene an Extraordinary General Meeting to receive, consider and, if thought fit, to adopt the following:

1. CONSTITUTIONAL AMENDMENTS

That the Constitution be updated and amended to provide for a formal nomination procedure as well as other items, with the amendments set out in italics and strikethrough in the attached. Adoption of the proposed amendments is governed by clause 13.2 of the Constitution wherein a 2/3 majority of members present and the approval of the Registrar of Societies are both required.

2. ANY OTHER BUSINESS

Should any member have any other matters to be raised, please notify the Secretariat no later than 12pm on Tuesday, 22 July 2008 so that the matter can be circulated to members in sufficient time prior to the AGM.

DATED THIS 16th DAY OF JULY 2008

Gurbachan Singh
Secretary
Society of Trust & Estate Practitioners (Singapore Chapter)

REPLY FORM (please reply by 22 July 2008)

Please complete the Reply Form below and return it via fax (63299699), normal mail (STEP Secretariat, 7 Raffles Place, #07-01 Bharat Building, Singapore 048617) or email secretariat@step.org.sg.

I will / will not* be attending the Extraordinary General Meeting on 29 July 2008.

**delete as applicable*

Name: _____ Membership Number: _____

Email: _____ Tel: _____ Fax: _____

Mailing Address: _____